

February 2018

WOODBIDGE PARKWAY MAINTENANCE ASSOCIATION

<http://www.myhoa.com/woodbridgeparkway>

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

COMMUNITY ANNUAL ELECTION REMINDERS

The Woodbridge Parkway Election is scheduled for March 15, 2018 before the regularly scheduled Board Meeting. The Association has five (5) seats up for election, Please look for the ballots mailed this month and vote! It is important to vote for the Board of Directors, as they play a key role in representing the Association at Board of Directors Meetings and meet to make decisions that effect the entire Association.



COMMUNITY UPDATES – PAINTING PROJECT

The Board of Directors approved the community wide painting project to be completed this year, during the December Board Meeting, the Board approved the final color scheme and will review wet samples in February. Please keep your eyes out for a schedule that will be mailed and inform Management of any areas of concern. In preparation, please begin to cut back any plant material in your rear yard that is growing on the exterior walls.

Please contact Management at 949-430-5802 with any questions.

DECEMBER 21, 2017 BOARD MEETING HIGHLIGHTS

The Board of Directors met on December 21, 2017 and discussed the following items:

- November 16, 2017 Board Meeting Minutes from General and Executive Session approved
- November 30, 2017 Financial Statement Approved
- The Board received an update from Angelo Termite regarding the interior inspections.
- The Board approved various landscape replacements.
- The Board met with Professional Services to discuss paint schemes for the 2018 painting project and approved a final paint scheme.
- Several CDs were rolled over for new terms.
- Approved repairs for a damaged roof.
- Reviewed and approved liens for homeowners with outstanding account balances.
- Reviewed and approved various Architectural Applications.

BOARD OF DIRECTORS:

President: Suzanne Vertuno
Vice-President: John Gill
Treasurer: Marla Ferguson
Secretary: Lynn Orozco
Member-at-Large: Si Noroozi

NEXT BOARD MEETING:

Thursday, February 15, 2018

7:00 PM

Woodbridge Village Association
31 Creek Road, Irvine, CA

The final agenda will be posted at [insert location]. You may also obtain a copy of the agenda by contacting management at 949-430-5802.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Danielle Curran

Phone: 949-430-5802

Emergency After Hours: 949-833-2600

Fax: 949-833-0919

dcurran@keystonepacific.com

COMMON AREA ISSUES:

Gabriel Hipolito

Phone: 949-430-5808

ghipolito@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600

customercare@keystonepacific.com

ARCHITECTURAL DESK:

Phone: 949-838-3239

architectural@keystonepacific.com

Home improvement forms can be obtained from Woodbridge Village Master Association or on the association's website, www.wva.org.

INSURANCE BROKER:

Berg Insurance/ 949-830-4590

MASTER ASSOCIATION INFO:

Woodbridge Village Master Association

Phone: 949-786-1800

February 2018 REMINDERS

- Keystone Pacific Closed in Observance of President's Day - Monday, February 19th
- For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.
- Street Sweeping Day - 1st and 3rd Fridays
- Trash Pick-Up Day - Thursday
Please remove trash cans from the common areas by 8:00 AM on the day after trash pick-up day.
- Thursday, February 15, 2018 - Board Meeting @ 7:00 PM
Location: Woodbridge Village Association
31 Creek Road, Irvine, CA

SIGN UP FOR COMMUNITY E-NEWS

Sign up to receive news and updates pertaining to our community association via email.

To sign up, log into the KPPM Connection at www.kppmconnection.com, then select the *Change Notification Settings* under *My Profile*. From there, select the *Community Association Updates* checkbox and press Save.

SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to customercare@keystonepacific.com to request an ACH application.

www.myhoa.com/woodbridgeparkway

Log onto the community website to:

- See the latest agenda posting
- Get the latest community news & updates
- Obtain minutes, newsletters, policies, forms
- Be informed of late breaking news affecting the



WOODBIDGE PARKWAY REMINDERS:

- Trash cans should be placed at the curb no earlier than Wednesday night, and retrieved no later than Thursday night.
- Pet must always be leashed and pet waste is to be retrieved immediately after deposited in the Woodbridge Parkway common areas and landscaped areas.
- Planning an exterior improvement or renovation this year? Please make sure you submit a home improvement application and received approval BEFORE you begin your project. Residents who do not obtain the required approval prior to beginning an improvement are subject to hearings and fines. Visit www.myhoa.com/woodbridgeparkway for an application.
- Each resident is responsible to maintain their private patio plant material in such a way as to not impede access in the common areas or interfere with their neighbors. Please take a moment to inspect these areas and trim back or relocate any plant material that may pose an access problem to your neighbor.
- If parking a vehicle on the street, please make sure the vehicle is being moved once every 72 hours, and is not blocking driveways or pedestrian traffic.

REPORTING COMMON AREA MAINTENANCE ITEMS

Have you noticed a leaking or broken sprinkler? Please be sure to report it to Management by calling (949)833-2600 right away. By calling this number, you will be able to make contact with your Community Manager, Associate Manager, or after hours on-call Manager who can assist with placing a work order right away!