

January 2018

WOODBIDGE PARKWAY MAINTENANCE ASSOCIATION

<http://www.myhoa.com/woodbridgeparkway>

Professionally Managed by Keystone Pacific Property Management, LLC - 16775 Von Karman, Ste. 100, Irvine, CA 92606

NEW COMMUNITY ASSOCIATION MANAGER

Keystone Pacific Property Management, LLC has assigned a new Community Association Manager.

Please welcome Danielle Curran as your new Manager, she has been a Community Manager for 4 years and is CMCA certified. Please feel free to reach out to Danielle with any questions or concerns at dcurran@keystonepacific.com or by phone at 949-430-5802.

For Common Area Issues, please continue to contact Danielle's Associate, Gabriel Hipolito at ghipolito@keystonepacific.com or 949-430-5808.

COMMUNITY UPDATES – PAINTING PROJECT

The Board of Directors has approved a community wide painting proposal to be completed in 2018. Please keep your eyes out for a schedule that will be mailed and inform Management of any areas of concern. In preparation, please begin to cut back any plant material in your rear yard that is growing on the exterior walls.

Please contact Management at 949-430-5802 with any questions.



NOVEMBER, 2017 BOARD MEETING HIGHLIGHTS

The Board of Directors met on November 16, 2017 and discussed the following items:

- October 19, 2017 Board Meeting Minutes from General and Executive Session approved
- October 31, 2017 Financial Statement Approved
- The Board approved various landscape replacements and oversee.
- The Board met with Professional Services to discuss paint schemes for the 2018 painting project.
- Approved repairs for a damaged chimney
- Reviewed and approved various Architectural Applications.

BOARD OF DIRECTORS:

President: Suzanne Vertuno
Vice-President: John Gill
Treasurer: Marla Ferguson
Secretary: Lynn Orozco
Member-at-Large: Si Noroozi

NEXT BOARD MEETING:

Thursday, January 18, 2018
7:00 PM

Woodbridge Village Association
31 Creek Road, Irvine, CA

The final agenda will be posted at [insert location]. You may also obtain a copy of the agenda by contacting management at 949-430-5802.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Danielle Curran
Phone: 949-430-5802
Emergency After Hours: 949-833-2600
Fax: 949-833-0919
dcurran@keystonepacific.com

COMMON AREA ISSUES:

Gabriel Hipolito
Phone: 949-430-5808
ghipolito@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: 949-833-2600
customercare@keystonepacific.com

ARCHITECTURAL DESK:

Phone: 949-838-3239
architectural@keystonepacific.com

Home improvement forms can be obtained from Woodbridge Village Master Association or on the association's website, www.wva.org.

INSURANCE BROKER:

Berg Insurance/ 949-830-4590

MASTER ASSOCIATION INFO:

Woodbridge Village Master Association
Phone: 949-786-1800

January 2018 REMINDERS

- Keystone Pacific Closed in Observance of New Year's - Monday, January 1st
- For after-hours association maintenance issues, please call 949-833-2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.
- Street Sweeping Day - 1st and 3rd Fridays
- Trash Pick-Up Day - Thursday
Please remove trash cans from the common areas by 8:00 AM on the day after trash pick-up day.
- Thursday, January 18, 2018 - Board Meeting @ 7:00 PM
Location: Woodbridge Village Association
31 Creek Road, Irvine, CA

SIGN UP FOR COMMUNITY E-NEWS

Sign up to receive news and updates pertaining to our community association via email. To sign up, log into the KPPM Connection at www.kppmconnection.com, then select the *Change Notification Settings* under *My Profile*. From there, select the *Community Association Updates* checkbox and press Save.



COMMUNITY ANNUAL ELECTION REMINDERS

The Woodbridge Parkway Election is scheduled for March 15, 2018 before the regularly scheduled Board Meeting. The Association has five (5) seats up for election, Candidacy Statements were due Sunday, December 31, 2017 to lmunson@keystonepacific.com by 5:00 PM. Please look for the ballots mailed in February 2018 and vote! It is important to vote for the Board of Directors, as they play a key role in representing the Association at Board of Directors Meetings and meet to make decisions that effect the entire Association.



HOLIDAY LIGHTS REMINDER

We hope everyone had a great holiday season, the Board of Directors would like to thank everyone that participated in making the Association look festive! Please remember that all holiday lights must be removed from the homes by January 15, 2018.

REPORTING COMMON AREA MAINTENANCE ITEMS

Have you noticed a leaking or broken sprinkler? Please be sure to report it to Management by calling (949)833-2600 right away. By calling this number, you will be able to make contact with your Community Manager, Associate Manager, or after hours on-call Manager who can assist with placing a work order right

CHRISTMAS TREE RECYCLING

Waste Management customers with curbside service can recycle their Christmas trees by placing the trees at the curb or in their green waste carts on their scheduled pick-up day. Please cut any trees greater than six feet (6') tall in half. Trees will be picked up for recycling during the three (3) weeks following Christmas, beginning December 26th and ending January 12th. Be sure to remove all decorations, including ornaments, tinsel, lights, and the tree stand. Flocked trees cannot be recycled, but will be collected if they are placed at the curb. A separate truck will collect the trees and you do not need to call for pick up. Waste Management will pick up your tree automatically as long as it is at curbside next to your trash containers on one (1) of the dates for your area. You may also take your trees to Sunset Environmental at 16122 Construction Circle West, off Barranca Parkway, to dispose of your trees at no charge. Please bring a driver's license or utility bill to show proof of Irvine residency. Trees may be disposed of at Sunset Environmental from Monday to Friday from 6:00 a.m. - 7:00 p.m., and Saturday from 6:00 a.m. - 5:00 p.m. Trees will be accepted between December 26, 2017 and January 13, 2018 only. Please note that trees will not be accepted on New Year's Day. Contact Waste Management Customer Service at (949) 642-1191 with any questions.