

MAY 2020

# TURTLE ROCK GLEN

[www.turtlerockglenhoa.org](http://www.turtlerockglenhoa.org)



## **COVID-19 UPDATE**

We hope all of you and your families are well. During this COVID-19 pandemic crisis, Turtle Rock Glen Homeowners Association, Keystone Property Management, and vendors are following all Federal, State, and Local directives.

Please review the following measures now put in place for the health and safety of the community and its members until further notice by the Turtle Rock Glen Homeowners Association Board of Directors. Management will update as the COVID-19 crisis plays out. If there are any questions, please feel free to contact us.

1. The pool/spa, and amenities for the Turtle Rock Glen Homeowners Association Community will remain shut down per Board direction,
2. Residents are required to refrain from any gatherings in their Homes or on association property in conformance with COVID-19 social distancing and gathering restrictions.
3. Vendors will continue to perform maintenance as usual under modified mandatory restrictions for gathering and social distancing.
4. Please send in maintenance requests as normal to Carly Hoffman [choffman@keystonepacific.com](mailto:choffman@keystonepacific.com)
5. Please continue to maintain your property to keep property values intact.
6. Vehicles found parked in fire lanes or in front of hydrants will be towed without warning at the vehicle owner's expense.

Thank you for your cooperation during the current COVID-19 crisis. Stay safe and healthy.

## **ANNUAL ELECTION RESCHEDULED FOR MAY 27, 2020 AT 6:30PM**

### **YOU MAY DELIVER YOUR VOTE IN ONE OF FOUR WAYS:**

1. Vote using the enclosed secret ballot and mail the ballot to the Inspector of Elections in the sealed pre-addressed stamped envelope provided.
2. Transmit your sealed ballot via a third-party for delivery to the annual meeting.
3. Cast your vote in person at the annual meeting scheduled for May 27, 2020.
4. Submit a completed and signed proxy for quorum purposes only.

For further information, contact Jeanette Vega at Keystone Property Management, at 949-430-5818 or [jvega@keystonepacific.com](mailto:jvega@keystonepacific.com).

## **BOARD OF DIRECTORS:**

**President:** Dom Saccacio  
**Vice-President:** Sharon Cooper  
**Treasurer:** Kiran Dubhashi  
**Secretary:** Roger Freier  
**Member-at-Large:** Catherine Zhou

## **NEXT BOARD MEETING:**

**Wednesday, May 27, 2020**  
6:30 p.m. @ Turtle Rock Community Park  
1 Sunnyhill, Irvine, CA

*The final agenda will be posted in the bulletin board in the pool area. You may also obtain a copy of the agenda by contacting management at 949-430-5818.*

## **IMPORTANT NUMBERS:**

### **ASSOCIATION MANAGER:**

**Jeanette Vega**  
Phone: 949-430-5818  
**Emergency After Hours:**  
**949-833-2600**  
Fax: 949-377-3309  
[jvega@keystonepacific.com](mailto:jvega@keystonepacific.com)

### **COMMON AREA ISSUES AND POOL KEY PURCHASES:**

**Carly Hoffman**  
Phone: 949-508-0567  
[choffman@keystonepacific.com](mailto:choffman@keystonepacific.com)

### **BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:**

Phone: 949-833-2600  
[customercare@keystonepacific.com](mailto:customercare@keystonepacific.com)

### **SUB/MASTER INFO:**

Garden Homes and Townhomes are managed by:  
Optimum Property Management  
714-508-9070

Managed by Keystone  
16775 Von Karman Ave., Suite 100  
Irvine, CA 92606

## MAY2020 REMINDERS

- For after-hours association maintenance issues, please call (949) 833.2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.
- Street Sweeping Day - 2nd and 4th Wednesdays
- Trash Pick-Up Day - Fridays  
Please remove trash cans from the common areas after this day.
- Wednesday, May 27, 2020 - Board Meeting @ 6:30 p.m.  
Location: Turtle Rock Community Park  
1 Sunnyhill, Irvine, CA

### HOMEOWNER ASSESSMENT CHANGE

Effective immediately, the  
payment  
address for assessments  
has changed to:

PO BOX 513380  
Los Angeles, CA 90051-3380

## COMMUNITY REMINDERS

### MEMORIAL DAY HOLIDAY

In observance of the Memorial day Holiday the Keystone offices will be closed on Monday, May 25, 2020.

For after-hours association maintenance issues, please call (949) 833.2600 to be connected with the emergency service line. Please call 9-1-1 for life-threatening emergencies.

### COMMUNITY DISTURBANCE

If you hear a disturbance or see suspicious activity, please immediately contact the Irvine Police Department at 949-724-7200 to report it.

### TURTLE ROCK GLEN APPROVED REVISED ARCHITECTURAL STANDARDS

To view the standards, go to the Turtle Rock Glen website at [www.turtlerockglenhoa.org](http://www.turtlerockglenhoa.org); click on Documents, then Architectural Information, and then on Approved Revised Architectural Standards. These standards were adopted by the Master Board on 1-18-2018.

### PATIO HOMES

Home improvements require approval for exterior changes **prior to the start of work**; this includes front yard landscape changes. Homeowners may choose to collect the signatures of neighbors on the Neighbor Awareness Form accompanying the Architectural Application, **but** their signatures do not constitute approval. It is a courtesy to your neighbors to make them aware of your intentions. The Architectural Application can be found on the Turtle Rock Glen website [www.turtlerockglenhoa.org](http://www.turtlerockglenhoa.org); by clicking on Documents, and then Architectural Information.

**Any improvements/changes made without approval of the Architectural Review Committee (ARC) are subject to fines and removal of improvements at the homeowner's expense.**

### PARKING

Turtle Rock Glen streets within the Patio Homes section are City of Irvine streets. Parking over 72 hours is not permitted. Overnight parking of a commercial vehicle more than 84 inches across is not permitted. If you notice these violations, please record license plate and vehicle description and contact Irvine Police at 949-724-7200. Garden Homes and Townhome streets are private and have their own parking rules.