

July 2020

The Arroyo View

www.progressivecm.com/arroyo

Pool Facility Reopening Date Saturday, June 27, 2020



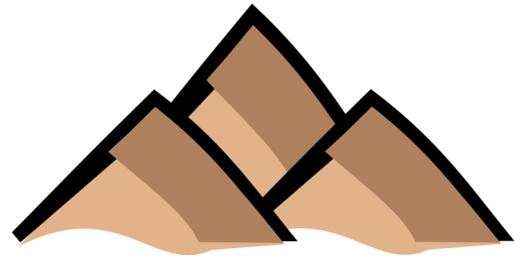
The Association thanks all of the members for their cooperation and understanding while the pool facility was shut down by the Federal, State and County Authorities in response to the COVID-19 outbreak. The County has given the all clear signal and the Arroyo Board of Directors has authorized the reopening of the facility with temporary facility use rules in effect. Please review the temporary rules below and submit the Release and Liability Waiver forms before visiting the pool facility. It is very important that you understand what the rules are for you and your family's protection. Welcome back and please enjoy!

Pool Facility - Temporary Facility Use Rules

The following Temporary Facility Use Rules are intended to make the Association facilities accessible to the membership while promoting good hygiene and proper social distancing. Please understand that the risk of infection associated with COVID-19 is an unknown and, while the Association is taking precautions to minimize the risk, there is no way for the risk to be completely eliminated. Thus, please understand that **USE OF THIS ASSOCIATION FACILITY IS AT YOUR OWN RISK!** Also, please understand that the Association's ability to keep its facilities open and to mitigate the risk related to COVID-19 is dependent upon everyone working together with social distancing and doing their part to keep everyone as safe as possible.

1. No person may enter the pool facility if sick, has a fever or has been diagnosed with COVID-19 (and has not yet recovered such that he/she is no longer contagious).
2. The pool facilities are limited to residents. **No guests are permitted to use the pool facilities until further notice.** All residents must sign the Association's Release and Liability Waiver (COVID-19/ Coronavirus) before being permitted to use the pool facilities.
3. Entrance to and use of the pool facilities will be monitored and controlled by a pool monitor at times.
4. **Any violation of these rules will lead to immediate expulsion from the pool facilities and suspension of pool privileges.** All persons must heed the instructions of the Association's pool monitor, Managing Agent or Association Director/Officer. Failure to comply with the directions from officials will also lead to immediate expulsion and suspension of pool privileges.
5. **The jacuzzi/spa is limited to 1 person or household at a time not to exceed one hour.**
6. All persons must bring and use 60% alcohol-based hand sanitizer/sanitizing wipes before entering the pool facilities and when touching surfaces in or around the pool facilities. **The Association will not provide these items.**
7. All persons entering the pool facilities must bring their own EPA approved disinfectant (e.g., disposable alcohol-based sanitizing wipes) and must disinfect/wipe down any surface before and after touching it, such as gates, latches, tables, umbrella cranks, chairs, drinking fountains, pool handrails, countertops, restroom door handles, light switches, toilets, faucets and any other items touched during their use of the facilities.
8. Social distancing must be observed when entering, using and exiting the pool facilities. This means that all persons from a single residence must maintain at least six (6) feet of distance from persons of other residences, whether in the pool or on the pool deck area.
9. Face masks must be worn when entering the pool facilities, when on/around the pool deck (but not in the water) and when exiting the pool facilities. Do not wear a mask while in the water as a wet mask can inhibit breathing.
10. **Association furniture has been removed from the pool facilities.** All persons must bring their own towels, or other items, observe social distancing and remove all items when leaving. Do not share items with other persons who are not of the same residence.
11. **Loitering or sitting on the deck or coping of the pool, including sunbathing, is not permitted at this time.**
12. **No food deliveries are permitted at the facilities. No food or beverages can be distributed while on the pool deck or while in the pool. Food and beverages should not be shared with non-household members.**
13. Access to the bathroom(s) is restricted to one household at a time. Be courteous to those waiting to use the bathroom(s) and remain at least 6 feet apart from other persons who are not of the same residence.
14. The pool capacity is limited to **25 persons** at this time in order to help ensure social distancing in accordance with Federal, State and local government guidelines.
15. **No congregations of any groups are permitted to use the facilities.**
16. The Association's general pool rules still apply, except as otherwise provided in these rules.

The foregoing TEMPORARY COVID-19 POOL FACILITY RULES were adopted on June 19, 2020 by the Board of Directors as an emergency rule change in compliance with Civil Code Section 4360.



BOARD OF DIRECTORS:

President: Chuck Massey
Vice-President: Jason Wilson
Treasurer: Robert Slama
Secretary: Dan Siebold
Member-at-Large: Timothy Randall

NEXT BOARD MEETING:

Tuesday, July 28, 2020
6:00 PM @ Keystone Regional Office
30211 Avenida De Las Banderas, Suite
120, Rancho Santa Margarita, CA 92688

The final agenda will be posted at the pool community bulletin board. You may also obtain a copy of the agenda by contacting management at (949) 900.1120.

IMPORTANT NUMBERS:

ASSOCIATION MANAGER:

Eli Perez, CMCA
Phone: (949) 900.1134
Emergency After Hours: (949) 833.2600
Fax: (949) 377.3309
eperez@keystonepacific.com

COMMON AREA & POOL CARDS:

Carol Griffin
Phone: (949) 900.1120
cgriffin@keystonepacific.com

BILLING QUESTIONS/ ADDRESS CHANGES/ WEBSITE LOGIN:

Phone: (949) 833.2600
customer@keystonepacific.com

ARCHITECTURAL DESK:

Phone: (949) 838.3239
architectural@keystonepacific.com

ACCOUNTING:

Shelley Logan
Phone: (949) 900.1104
customer@keystonepacific.com



Managed by Keystone
16775 Von Karman Ave., Suite 100
Irvine, CA 92606

July 2020 REMINDERS

- **Keystone is Closed in Observance of Independence Day - Friday, July 3rd.**
- For **after-hours** association maintenance issues, please call **(949) 833.2600** to be connected with the emergency service line. **Please call 9-1-1 for life-threatening emergencies.**
- **Trash Pick-Up Day** - Thursdays. Please remove trash cans from the streets after this day.
- Tuesday, July 28th - Board Meeting @ 6:00 pm
Location: Rancho Santa Margarita Regional Office
30211 Avenida De Las Banderas, Suite 120,
Rancho Santa Margarita, CA 92688

HOMEOWNER ASSESSMENTS

Payment address for assessments:

PO BOX 513380
Los Angeles, CA 90051-3380

ANNUAL MEETING - July 28, 2020

Mail your ballot early!!



The Annual Meeting is scheduled for Tuesday, July 28th at 6:45 pm. Please remember to vote your secret ballot that you will receive in the mail from Accurate Voting Services and mail the ballot in the postage paid envelopes provided, to save the Association the cost of additional meetings to achieve quorum.

If you misplaced your ballot package, please immediately contact Accurate Voting at 949.588.8500 for a replacement ballot to be mailed to you. Ballots should be arriving early July.

LANDSCAPE CHANGES NEED APPROVAL

We would like to remind all homeowners that your Association is supportive of members' efforts to modify landscaping in order to adopt to a more drought tolerant landscape environment. Please note that you must first obtain architectural approval prior to making front yard landscape changes. Your application must include a complete plan/design in order to be reviewed. Applications can be obtained on the Association's website at www.arroyomaintcorp.com or by contacting the Architectural Desk at 949.838.3239 or via email at architectural@keystonepacific.com.

ARCHITECTURAL DESK INFORMATION

Effective July 1, 2020, all improvement requests will be processed through Keystone's Architectural Desk. Complete submissions (application, plans/project details and payment) can be delivered to the following address:

The Arroyo Maintenance Corporation
c/o Keystone Arch Desk
16775 Von Karman Ave. Suite 100
Irvine, CA 92606

Submissions not requiring payment can be emailed to architectural@keystonepacific.com. Thank you!

May 26, 2020 BOARD MEETING HIGHLIGHTS

- Approval of the April 13, 2020 General Session Minutes.
- Acceptance of the March 31st and April 30th Financial Statements
- Approval of rolling over a maturing bank CD investment.
- Approval of the 2020-2021 Reserve Study.
- Reviewed preliminary operating budget.
- Reviewed fencing proposals for San Julian/Santa Cecilia.

Highlights